

1. Can we pay property tax using credit card? If using credit card, do we pay any extra fee?  
Yes, you can use credit card  
and yes, there is a fee, see below

### **Third-party payment by credit card**

You can use a third-party service provider that offers alternative payment options such as credit card or PayPal. The third-party service provider will send your payment online to Finance and Treasury Board. **Please be aware third-party service providers charge a fee for their services.**

[PaySimply](#) accepts Visa, MasterCard, Amex, Union Pay, PayPal (search for PROV NB - PROPERTY TAXES) and include the Property Account Number (PAN) located on your Property Assessment and Tax Notice.

You are responsible for making sure Finance and Treasury Board receives your payment by the payment due date. If you are using a third-party service provider, you must clearly understand the terms and conditions of the services you are using.

Please ensure that you set up your payment well in advance of your payment's due date as payment delivery is not immediate and is determined by the third-party service provider that is used.

Finance and Treasury Board does not endorse websites, products, services, or publications. This service is provided only for convenience.

2. Can we pay tax at service center with an appointment?  
No, it is not on the list provided below

Nine Service New Brunswick Service Centers will be open BY APPOINTMENT ONLY, as of Wednesday, April 1. To book an appointment, please call TeleServices at 1-888-762-8600 (from the main menu, choose **Option 6**), from Monday to Friday, 10 a.m. to 4 p.m.

The nine Service Centres taking appointments are:

- Campbellton
- Bathurst
- Miramichi
- Moncton
- Saint John
- St. Stephen
- Woodstock
- Fredericton
- Edmundston

Only essential services will be available. They are:

- motor vehicle transfers;
- road test for class 1/3/4 licences only;
- International Fuel Tax Agreement Decal applications;
- Medicare Application for Registration or renewals;
- Family Support payments;

- Request for Divorce certificate;
- fine payments after court date/due date;
- IRP transactions (International Registration Plan)
- transit markers - to an inspection station only
- Restoration of Driving Privileges application;
- rent payments (only those ordered to be paid at Service New Brunswick by the Residential Tenancies Tribunal);
- vital statistics: marriage licences (only for marriages scheduled up until May 31, 2020);

3. Can we apply for EPP now?

Application deadline is May 31, see below

### Property Tax Equalized Payment Plan (EPP)

The EPP is a convenient voluntary payment plan that allows eligible homeowners to pay their annual property tax in twelve equal monthly payments without incurring a penalty. Monthly payments are automatically withdrawn from the homeowner's chequing account from March to February, instead of a single annual payment. Property taxes for properties not on EPP are due and payable before the date indicated on the Assessment and Tax Notice to avoid incurring late payment penalties. There is no administration fee to join the plan.

4. Who can participate in EPP?

Homeowners can participate in the EPP providing the following conditions are met:

1. the property must be their principal residence.
2. the property must be in receipt of the Provincial Residential Property Tax Credit (full or partial).
3. the property tax account must be paid in full (no tax arrears) at the time of application.
4. the applicant must complete an [EPP Application Form](#) for direct withdrawal (in Canadian funds) from a chequing account at a Canadian bank or financial institution.
5. the property taxes are not being paid by a mortgage company or financial institution.

5. How does the EPP work?

Property taxes are billed in March, are due at the end of May and cover the period from January 1 to December 31 of each year. If you pay through EPP you do not need to worry about the payment deadline or incurring late payment penalties. The plan simplifies your budgeting by dividing your annual property tax amount into 12 equal monthly payments. These payments are automatically withdrawn from your bank account each month on a day you select between the 15th and the 28th of the month starting in March, with your account being paid in full after your February payment.

When you receive your annual Assessment and Tax Notice in March of the following year your monthly payment will be adjusted to reflect the new total tax amount, ensuring your account is always paid in full.

EPP automatically continues from year to year, unless you contact us in writing to cancel. If you cancel your EPP participation for any reason, including sale of the property, all unpaid taxes become due and payable and subject to interest and penalties.

**Note:** The plan is based on a 12-month period. Depending on when your application is received, you may be required to make an initial payment equal to the missed payments up to the time your application is processed, and the first payment is withdrawn from your account.

## 6. How to apply EPP?

Submit a completed application form along with a void cheque to the Department of Finance or at any Service New Brunswick Center.

To access the application, click "[here](#)", or call the Department of Finance, at 1-800-669-7070. Forms can also be obtained by visiting any Service New Brunswick Centre or online at [www.snb.ca](http://www.snb.ca)

### Application Deadline

Although applications for the 2020 taxation year will be accepted until May 31, 2020, the plan is for the March to February period. Depending on when your application is received, you may be required to make an initial payment equal to the missed payments up to the time your application is processed.

### Inquiries

Should you require further information regarding the EPP, please contact the Department of Finance, Revenue Administration Division at 1-800-669-7070.